

# THURSDAY CLUB Wedding Guide

The



1224 Santa Barbara Street | San Diego, CA 92107
619.224.5264 | manager@thethursdayclub.org
www.TheThursdayClub.org



### 8 Hours Facility Rental

\*\* 2 Hour set up · 5 Hour Event · 1 Hour clean up

Saturday | \$6200 Friday & Sunday | \$5200 Monday - Thursday | \$4200 Additional hours can be added to the beginning of a rental for \$500 an hour

Add Ons

White string market lights | \$300 Custom color up-lights (16 up-lights total) | \$300 Full lighting package includes string lights & up-lights | \$500

50% of the rental fee & a \$1000 security deposit are collected when the reservation is made. The balance of the rental fee is collected 90 days before the event. The security deposit is a refundable deposit to cover damages and honor contract time.

updated 1-21-24



### Hours of Use

The Thursday Club is located in the beautiful Sunset Cliffs neighborhood of Point Loma, San Diego. Your eight hour rental can start as early as 9am and all events must end by 9pm with guests departed by 9:30pm. Setup and cleanup are included in the rental.

Capacity Capacity

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The clubhouse reception area holds up to 150 guests seated with space for a dance floor. The garden ceremony area holds up to 145 white folding chairs with standing room on the west terrace balcony for 15 guests.

# What's Included?

Private use of entire property for your special day

**8 hour** exclusive use of garden for wedding ceremony & photos | Clubhouse for reception This time includes setup and cleanup time

#### **CHAIRS**

White padded resin chairs for both ceremony and clubhouse



#### **TABLES**

- (25) 48" round
- (20) 60" round
- (8) 8ft banquet
- (6) 6ft banquet
- (1) 60" half round 'sweetheart' table
- (6) 30" Cocktail/Belly Bar
- (2) 4ft x 2ft rectangular tables

\*\*Tables do NOT include linens



# Catering

All rentals are required to use one of our **Approved Caterers**.

These licensed & insured companies have been vetted by The Thursday Club. They have delicious food, great service, and have experience with the venue.

Contact caterer for their pricing

Their price will include linens, glassware/silverware, and all staffing for the food/bev set up/management/clean up

\*Explore company websites by clicking on the boxes below\*

#### **Abbey Catering**

Contact: Sales Team

858-777-0255

Events@AbbeyCatering.com

www.abbeycatering.com

## Affordable Affairs Catering

Contact: David Tepper

619-534-3271

david@affordableaffairscatering.com

www.affordableaffairscatering.com

#### Bekker's Catering Company

Contact: Olga Worm

619-287-9027

info@bekkerscatering.com

www.bekkerscatering.com

#### **Continental Catering**

Contact: Denise Jermyn

619-698-3500

denise@continentalcateringsd.com

www.continentalcateringsd.com

#### **Crown Point Catering**

Contact: Orsika Barabas

619-223-1211

sales@crownpointcatering.com

www.crownpointcatering.com

#### **El Tapatio Catering**

Contact: Carolina Aranda

619-423-2440

carolina@eltapatiocatering.com

www eltapatiocatering com



# Four Seasons Foods Catering

Contact: Sierra Burd

619-994-3801

chefbillyburd@gmail.com

www.fourseasonsfoodscatering.com

# The French Gourmet

Contact: Renee Hirsh

858-488-1725

rhirsh@thefrenchgourmet.com

www.thefrenchgourmet.com

# Personal Touch Dining

Contact: Annalisa Gangi

858-638-0672

annalisa@personaltouchdining.com

<u>www.personaltouchdining.com</u>

#### **Terra Hospitality Group**

**Terra Catering** 

Shalom Catering (offering Glat Kosher)
Brothers Signature Catering

Contact: Jan hart

619-993-1437

events@terracatering.com

 $\underline{events@shalomcatering.com}$ 

www.shalomcatering.com www.brotherssce.com

#### **TOAST Catering**

Contact: Sam Behnam

619-795-9135

info@toastcatering.com

www.toastcatering.com

# The Wild Thyme Company

Contact: Dawn Carvajal

858-527-0226

info@thewildthymecompany.com

www.thewildthymecompany.com

You may bring your own alcohol
Your caterer can provide bartending services
Both cans and bottles allowed | NO kegs or shots



# Frequently Asked Questions

#### What is the capacity of The Thursday Club?

The clubhouse reception space holds a maximum of 150 guests with dance floor space. The capacity for garden wedding ceremonies is 145 chairs, with standing room on the west balcony for 15. 85 chairs can fit on the stone area of the ceremony site and 60 chairs on the elevated grass area.

#### Is a coordinator required?

Yes. The Thursday Club requires all weddings to have a professional, insured wedding coordinator. Professional coordinators are experienced at running complicated events with many moving parts. Your coordinator will maintain the agenda for the rehearsal, ceremony and reception, as well as be responsible for assisting in set-up and breakdown. The coordinator is required to be the first vendor on the premises and to stay the duration of the event and vendor clean up.

At the conclusion of your event, The Thursday Club venue manager will conduct a final walk through with your coordinator to assess any possible damages and/or any excessive clean-up necessary. The Thursday Club can recommend several great coordinators that work at the property often and can make your day THE BEST!

#### Who can cater at The Thursday Club?

The Thursday Club has a list of **approved caterers** who all provide full service catering and are highly skilled at working at the venue. They all have current licensing and all the proper insurance. Full service catering includes all your table linens, china, flatware, glassware, as well as the staffing to set the tables, manage the food + beverage and clean-up. All approved caterers offer buffet or a seated/plated style service.

#### Is a bar allowed?

#### Can guests smoke on property?

The Thursday Club allows beer in cans or glass bottles (no kegs), wine, champagne and distilled spirits. All must be poured by one of the approved caterers or a licensed bar service. Distilled spirits must be served on ice or with mixers (no shots or 'neat'). Alcohol stops being served at least 30 min before the end of the event. Smoking and Vaping are allowed outside the Clubhouse in the designated smoking areas, never inside. Use of marijuana in any form is prohibited.

# As the client, are we required to have liability insurance? If so, where do we obtain it?

Yes, a minimum of one million dollars per occurrence, listing The Thursday Club and The Thursday Club Foundation as additionally insured. If having alcohol at your event, you must also include a Liquor Liability insurance policy. www.theeventhelper.com and www.wedsafe.com are websites that you can obtain the required insurance. This insurance costs approximately \$100 for 100 people.

### Are my vendors required to have liability insurance?

Yes. All of your vendors need to provide The Thursday Club with proof of liability insurance (with the exception of catering, as we have their information on file). If your vendor does not have insurance, they can purchase a day-of policy.

#### Can we hire any vendor for our wedding?

With the exception of catering, you are welcome to hire any vendor. All vendors are required to have liability insurance.

#### How is the parking at the venue?

Parking is street parking in the neighborhood. It's free and plentiful. A valet service can be hired for the convenience of your guests, but is not mandatory.

#### Are we allowed to have a wedding rehearsal?

Yes. We can confirm a date/time for rehearsals 30 days prior to the wedding at a mutually agreed upon time. The one hour rehearsal in our garden is complimentary.

#### Are we allowed to use the Garden?

The Garden can be used for the wedding ceremony & photos. We don't allow food tables or bars in the Garden, but guests can walk around the Garden with food and drink during the reception. Loud group activity in the garden needs to end at 8:00pm.

# Are there nice places to take photos at The Thursday Club?

Absolutely!! The property has a stunning ocean view, beautiful gardens, a water fountain, succulent fountain, and several incredible trees. The picturesque Spanish style architecture makes the perfect backdrop for photos. The venue is only 1/2 mile from the ocean and the Sunset Cliffs Natural Park where you can take some incredible photos. As we are located in a residential neighborhood, no drones are allowed at any time. For safety reasons, no photos are to be taken in the middle of the streets.

#### Where does a DJ set up?

The DJ can set up on the stage, in the left corner next the the stage or in the back corner of the North Ballroom. Low level music and a microphone are allowed in the Garden for the ceremony only. All cocktail hour and reception music must be inside the clubhouse.

# What time can we arrive at The Thursday Club to set up?

Your vendors and your wedding parties are allowed to arrive at the start of your rental period. Rental time includes all set-up and clean-up. If you feel you need extra time, additional hours can be added as needed. A typical afternoon/evening wedding ceremony & reception rental time would be 1:30pm-9:30pm, with a ceremony at 4pm. Daytime wedding would be 9am-5pm with a ceremony at 11am.

#### How late can our event go?

Since the location of the The Thursday Club is in a residential neighborhood, all events must end no later than **9pm**. Guests must depart by 9:30pm and vendors by 10pm.

#### Do I have to rent tables & chairs?

No. The Thursday Club INCLUDES an inventory of tables and chairs with all rentals. Onsite we have a total of 300 white, padded resin chairs. Table inventory includes: (20) 60" round dinner tables, (25) 48" round dinner tables, (8) 8ft rectangular tables, (6) 6ft rectangular tables, (6) 30" belly bars/or cocktail tables, and (2) 4ft x 2ft tables. No linen are included, your catering company can provide linens for a rental fee.

#### Where do we have our ceremony if it rains?

If it rains, you can hold your ceremony inside the beautiful clubhouse. Due to space limitations. We are not able to tent our garden.

#### Can we bring our own desserts?

Yes, you can bring and enjoy any dessert company during your event. If a vendor is delivering or setting up at the venue, they must be insured.

# Can we leave cake, desserts or drinks overnight in your refrigerator?

Unfortunately no. All desserts must be brought or delivered day-of. Nothing can be left overnight.

# Can we have a 'Grand Exit' at the end of the wedding?

Yes! For safety reasons, your guests can line up **inside** the clubhouse starting in the foyer. Nothing can be thrown (rice, petals, streamers) and no sparklers allowed. Glow sticks or ribbon wands are a fun option.

#### Are decorations allowed?

Yes, but specific rules are in place to keep the venue in tip top shape and to preserve the historical integrity:

- All decor must be free-standing. Nothing can be fastened, hung, taped or stapled to the walls, draperies, stage curtains, plants, garden arbors, railings or floors.
- All decor must comply with San Diego Fire Ordinances:
- Candles are allowed inside, but must be protected by a non-flammable container whose top extends at least one inch above the top of the flame.
- No candles are allowed on the floor.
- Other types of open flames and fireworks, including sparklers, are not allowed.
- No confetti, birdseed, rice, paper streamers, bubbles, glitter, sand, silly string, small crystals or stones may be used at any time.
- No substance may be applied to the floor.
- Use of rose petals (white only, as colored ones will stain the concrete) are permitted for a garden ceremony.

#### What are our responsibilities for clean up?

The caterer is responsible for cleaning all food and beverage related areas. You must make arrangements to remove your decorations, centerpieces and any other personal items. The Thursday Club staff cleans the facility after the event is over.

We are not able to accept any early drop off or next day pick-ups.

## We want to secure our date, what is the next step?

To secure your date, we require 50% of the rental fee and a \$1000 security deposit. The full rental fee is due 90 days before the event. The security deposit is a refundable deposit to cover damages and honor the contract time. We accept cash, checks, and credit cards.

























The heart of The Thursday Club is inspiring women of all ages who share the gift of giving.

For over 100 years our members have combined social activities with fundraisers and volunteer commitments to benefit civic and benevolent projects in Balboa Park and the San Diego community.







The Thursday Club founded in 1921 when four young women formed a club that would combine social activities with worthwhile civic and benevolent projects. It wasn't until 1927, when The Thursday Club was granted the deed to a large parcel of land on a choice spot in the Sunset Cliffs area of Point Loma, that they would realize their dream of having a clubhouse to call their own. Today, the clubhouse is renowned as a beautiful San Diego wedding and event venue with timeless Spanish architecture and expansive ocean views. The venue rental business supports The Thursday Club's philanthropic efforts, along with the clubhouse preservation and improvements



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