

THE THURSDAY CLUB – CLUBHOUSE RENTAL AGREEMENT

1224 Santa Barbara Street
San Diego, California 92107
(619) 224-5264

The Thursday Club office is closed on Monday and Tuesday

Name of Individual or Organization (Renter) Type of Function

Mailing Address Zip Code Daytime Telephone Evening Telephone

Date Of Event Approximate Time Period E-mail address

People Attending Caterer / Name Caterer / Phone

Six (6) hours rental of Clubhouse \$ 2,500 Fri, Sat & Sun, \$ 1,500 Mon-Thurs \$ _____
Six-hour rental includes food set up, decoration set up, and final clean up by the Renter or service hired by the Renter. **Extra hours over six (6) hours will be billed at \$ 100.00 per hour.** Set up time begins with first delivery.

Reservation/Security deposit \$ 1,000.00 \$ _____
A reservation/security deposit **is required** to reserve the desired date. The deposit, less \$ 500.00 handling fee, is refundable if event is cancelled 120 days or more before the reserved date. This deposit also reserves against excessive cleanup, breakage, rentals and extra hours. Any amount not used will be refunded by the 25th of the month following the event.

One (1) hour rental of garden for wedding \$ 500.00 \$ _____
The Renter will supply the chairs. No bands, food and/or drink stations are permitted outside. No flowers or decorations may be attached to the outside patio columns. Rental includes one extra hour.

Wedding Rehearsal (1) hour \$ 150.00 \$ _____
Rehearsals must be scheduled with the Resident Manager no sooner than 30 days prior to your event. No food or beverages (other than bottled water) are allowed during the rehearsal hour.

TOTAL DUE AT SIGNING OF CONTRACT \$ _____

BALANCE DUE SIXTY (60) DAYS PRIOR TO EVENT \$ _____

Date for full payment is: _____

In case of cancellation, the Renter forfeits the entire amount.

I understand and agree to the terms of The Thursday Club rental agreement and I acknowledge that I have read, understand and agree to the Rules / Conditions that are attached to and are a part of the contract.

Renter's Signature / Title Date

Resident Manager Date **DEPOSIT RECEIVED \$** _____

THE THURSDAY CLUB – RULES & CONDITIONS

Security deposit is forfeited by Renter if any of the following rules are violated:

- 1) Food and beverage service is to be provided and served by a licensed, insured, professional caterer. For your convenience The Thursday Club provides a list of suggested caterers. Any caterer not on the list requires an additional \$300.00 security deposit.
- 2) At least thirty days prior to the event, Renter must provide Resident Manager with name and phone number of selected caterer and ensure that current copies of caterer's health permit, business license, and certificates of comprehensive liability insurance naming **The Thursday Club as additionally insured** are on file at The Thursday Club.
- 3) No hard liquor is allowed on The Thursday Club premises. This includes "spiked punch". Only wine, champagne and beer (excluding kegs) are permitted. **This will be strictly enforced.**
- 4) Due to the residential area and local noise ordinances, **no hard rock bands** will be allowed. **DJ's are recommended.** Noise volume must comply with San Diego Municipal Code Noise Ordinance, which specifies sound limits. Limits may not exceed 45 decibels after 7:00 pm. **This will be measured and strictly enforced.**
- 5) The event **must end no later than 9:00 pm** with all music and event activities concluded. **NO EXCEPTIONS.** All property belonging to Renter, Renter's guests, caterer and other persons and services hired by Renter must be removed immediately following the conclusion of the event. **Premises must be vacated by 9:30 pm.** Removal of any Renter property or rental equipment services must not violate the city's noise ordinance. A **\$ 50.00 per day storage fee** will be deducted from the security deposit for property remaining after event date.
- 6) All fire ordinances must be obeyed at all times. No smoking is allowed inside the Clubhouse. **The maximum number of persons is 350. Seating capacity is 175.**
- 7) Decorations must comply with San Diego Fire Ordinances and must not be fastened or taped to the walls, draperies, stage curtains, stage palm trees or floors. No confetti, birdseed, rice, paper streamers, bubbles, rose petals, glitter, sand, silly string or other such damaging materials may be used at any time.
No substance may be applied to dance floor.
- 8) No Thursday Club property shall be used in the garden without the Resident Manager's permission prior to the event.
- 9) The contractual rules, provisions, and conditions of The Thursday Club Rental Contract are strictly enforced. Wedding insurance can be purchased to protect against financial loss due to postponement, cancellation, and other unforeseen life circumstances. Please consult with your own insurance agent for further information concerning Wedding Insurance coverage.

Initial _____

- 9) The clubhouse must be adequately lighted at all times
- 10) The Thursday Club kitchen facilities may only be used for warming, refrigeration and serving food. **NO food preparation allowed.** Serving may be buffet style or seated meal. The Renter shall set the tables and, at the end, remove all dishes to the pantry area. **All trash must be removed** from the premises at the end of the event.
- 11) Only The Thursday Club Resident Manager is authorized to use The Thursday Club equipment.
- 12) No commercial ventures are allowed.
- 13) Use of The Thursday Club grand piano is prohibited.
- 14) The Thursday Club Resident Manager is fully authorized to enforce these conditions. He will be on-site during the event and reserves the right to ask any disrespectful or disorderly Renter or guest to leave the premises.
- 15) Renter must furnish security for his or her own property such as gifts, clothing and money and that of his or her guests. A baby-sitter is **required** for any children between the ages of 2 and 12 years old. Failure to comply will jeopardize your security deposit.
- 16) The Renter, or services hired by the Renter, will not hold The Thursday Club responsible for injuries or accidents occurring on The Thursday Club property.
- 17) The Renter shall leave the premises, equipment and furnishings of The Thursday Club in as good condition and repair as received and in a clean, neat and orderly condition. The Thursday Club may make repairs necessary to the premises, equipment or furnishings to restore them to their condition upon rental and charge Renter for such repairs.
- 18) Any check returned by the bank for insufficient funds will be charged \$25.00
- 19) Any conditions or services not covered by this agreement must be arranged with and agreed to in writing by Resident Manager.

User acknowledges receipt of a copy, reading, understanding and agreeing to the above rules and conditions by signature below.

_____ Date _____
Renter

_____ Date _____
Resident Manager